

**GENERAL SHAFTER SCHOOL  
COMMUNITY CLUB  
CONSTITUTION**

**ARTICLE I**

**Name**

The name of the organization shall be the GENERAL SHAFTER SCHOOL COMMUNITY CLUB, a Chapter of the General Shafter School District.

**ARTICLE II**

**Purpose**

The purpose of the General Shafter School Community Club is to work for the benefit of all the students; to cooperate with the school faculty and administration; to support educational programs and field trips; to promote enthusiasm and participation among its members and, in doing so, to help further quality education.

**ARTICLE III**

**Membership and Dues**

Section 1: Membership - Membership shall be open to all parents, faculty and interested people in the community.

Section 2: Annual dues will be determined by the General Shafter School Community Club Board.

**ARTICLE IV**

**Meetings of the General Membership**

Section 1: A meeting will be held each month; starting in September and ending in June.

Special meetings may be called by the Board as needed.

Section 2: Quorum and Voting- A quorum shall consist of ten members for a General Meeting or one-half the Officers for an Executive Board Meeting. all matters shall be decided by a majority of the members present and voting, except where in conflict with these By-laws.

Section 3: Meeting Notification- Members shall be notified of each General Membership Meeting by printed announcement.

Section 4: Rules of Order- Robert's Rules of Order shall be the parliamentary authority for all matters of procedure not specifically covered by these By-laws.

## ARTICLE V

### Nominations and Elections

- Section 1: The Officers of this organization shall be President, Vice President, Secretary and Treasurer. No one shall serve more than two consecutive one-year terms in the same elective office. No one shall hold more than one elective position at a time.
- Section 2: A nominating committee shall be appointed by the President and shall consist of three members. The Nominating Committee shall present a slate of candidates who have accepted nominations for the elective offices. Additional nominations may be made from the floor, providing the candidate is present or his/her written consent has been given. Elections will be by secret ballot with a majority vote electing the officers. The election meeting shall be publicized in advance. New officers shall assume their duties on July 1<sup>st</sup> and hold the position until the following June 30<sup>th</sup>. A special election will be held to replace any officer unable to complete their term.

## ARTICLE VI

### Trustees

- Section 1: The trustees shall consist of the Past President, Treasurer and the Principal. The purpose of the Trustees will be to present the books of the General Shafter Community Club to the School Auditor. The books will be audited at the end of each yearly term of office.

## ARTICLE VII

### Executive Board Members

- Section 1: The Executive Board shall consist of the President, Vice President, Secretary, Treasurer and immediate Past President.
- Section 2: The Executive Board shall prepare a budget and goals to be achieved for the school year to be presented at the September General Meeting for approval.
- Section 3: The Executive Board has the power to pay emergency bills not to exceed \$100.00.

## ARTICLE VIII

### Officers and Their Duties

A. President: The President shall preside over all meetings. He/she shall appoint all necessary committee Chairpersons, see that all duties are being carried out and that all committees are active.

B. Vice President: The Vice President shall preside over all meetings in the absence of the President. Shall act as Chairman of the fund raiser for the Sixth Grade Science Trip

and shall have the option of serving the following year as Club President.

C. Secretary: The Secretary will attend and keep minutes of all Executive Board and General Membership Meetings. He/she will be responsible for the Community Club correspondence.

D. Treasurer: The Treasurer shall keep adequate and accurate accounts of the business transactions of the Community Club. The books of the accounts shall be open to inspection by any member of the Community Club and shall be audited at the close of each school year.

E. Room Mother Chairperson: The Room Mother Chairperson shall coordinate all room mothers and will organize a refreshment committee, if necessary for meetings or special events.

#### ARTICLE IX

##### Amendments to the By-laws

These By-laws may be amended by a two-thirds vote of the members present at a General Meeting, providing written notice of the proposed change is made available prior to the meeting. Proposed amendments and justification for such amendments shall be submitted in writing to the Executive Board, which shall present them to the General Membership. Amendments and changes will be effective immediately upon adoption.

#### ARTICLE X

##### Eighth Grade Trip

The Community Club will conduct a BBQ each school year to help pay for the Eighth Grade trip. The trip must be educational and the destination will be decided by the Principal and Eighth Grade Teacher. The amount for the trip will be included in the Community Club Budget and will be voted on and an amount established in September. Any request for additional funds must be submitted to the Community Club by February. A vote on the additional funds will be taken at that meeting.

#### ARTICLE XI

##### Dedication of Property

The purposes for which the Community Club is formed are confined to such purposes as would qualify it as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1954 or corresponding provisions of any subsequent federal tax laws, including, for such purposes, the making of distributions to organizations which qualify as tax-exempt organizations under that code.

A. The Community Club shall not, as a substantial part of its activities, carry on propaganda or otherwise attempt to influence legislation, nor shall it participate or intervene (by publication or distribution of any statements or otherwise) in any political campaign on behalf of any candidate for public office.

B. No part of the net earning, properties or assets of the Community Club shall inure to the benefit of any private person or individual, or any member, officer, or trustee of the Community Club on dissolution or otherwise, and on liquidation or dissolution, all properties and assets of the Community Club remaining after payment or provision for all debts and obligations shall be distributed and paid over as determined by the General Membership to either the General Shafter School District or to a successor organization or corporation organized and operated for the charitable purpose specified in Article II which qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.

Adopted: September 7, 2006



Susan Norman

President



Lisa Cassida

Vice President



Deanna Blaise

Treasurer



Jan Tedford

Secretary



Teri Blakslee

Room Mother Chairperson