

GENERAL SHAFTER SCHOOL DISTRICT

Parent/Student Handbook 2017-2018

Welcome to the General Shafter School District for the 2017-2018 School Year. Your handbook was prepared to provide parents and students with the information needed to begin the new school year successfully.

Please take the time to read through the handbook carefully. Information in this handbook should be kept for reference.

We are looking forward to serving parents and students with quality customer service and education.

Chris Salyards

Superintendent

EXCELLENCE IN EDUCATION SINCE 1904

BOARD OF TRUSTEES

Leane Melo
Justin Harer
Melonie Magby

District Staff

Superintendent	Chris Salyards
Business Services.....	
Human Resources.....	
District Secretary	Denise Sanchez
MOT Director	Henry Buenrostro
Bus Driver	Willard Martin
Bus Driver/Custodian	Jan Tedford
Bus Driver/Custodian	Sergio Reyes
Food Services	Flora Alvarez
Nursing Services (KCSOS)	Sarah Cooper
Speech Service	Karen Kelly

School Staff

Principal	Sandy Johnson
Instructional Services.....	
School Secretary	Ruth Elguezabal
Teacher – TK/Kindergarten	Christine Glenn
Teacher – 1 st Grade	Barbara Patterson
Teacher – 2 nd Grade	Noemi Arguello
Teacher – 3 rd Grade	Brittany Harer
Teacher – 4th Grade	Sandra Price
Teacher – 5th Grade	Mark Brown
Teacher – 6 th Grade	Rikki Thompson
Teacher – 7 th Grade	Tricia Becker
Teacher – 8 th Grade	Eddie Drake
Teacher - RSP	Bryan Dayton
Teacher – EL	Yesenia Gurrola
Aide	Debbie Lueck
Aide	Jennifer Rodriguez

BELL SCHEDULE

Kindergarten 295 Minutes

8:25 - 10:00 CLASS
10:00 - 10:15 RECESS
10:15 - 11:15 CLASS
11:15 - 12:00 LUNCH
12:00 - 1:30 CLASS
1:30 - 1:40 RECESS
1:40 - 2:30 CLASS

1ST – 2nd GRADES 305 Minutes

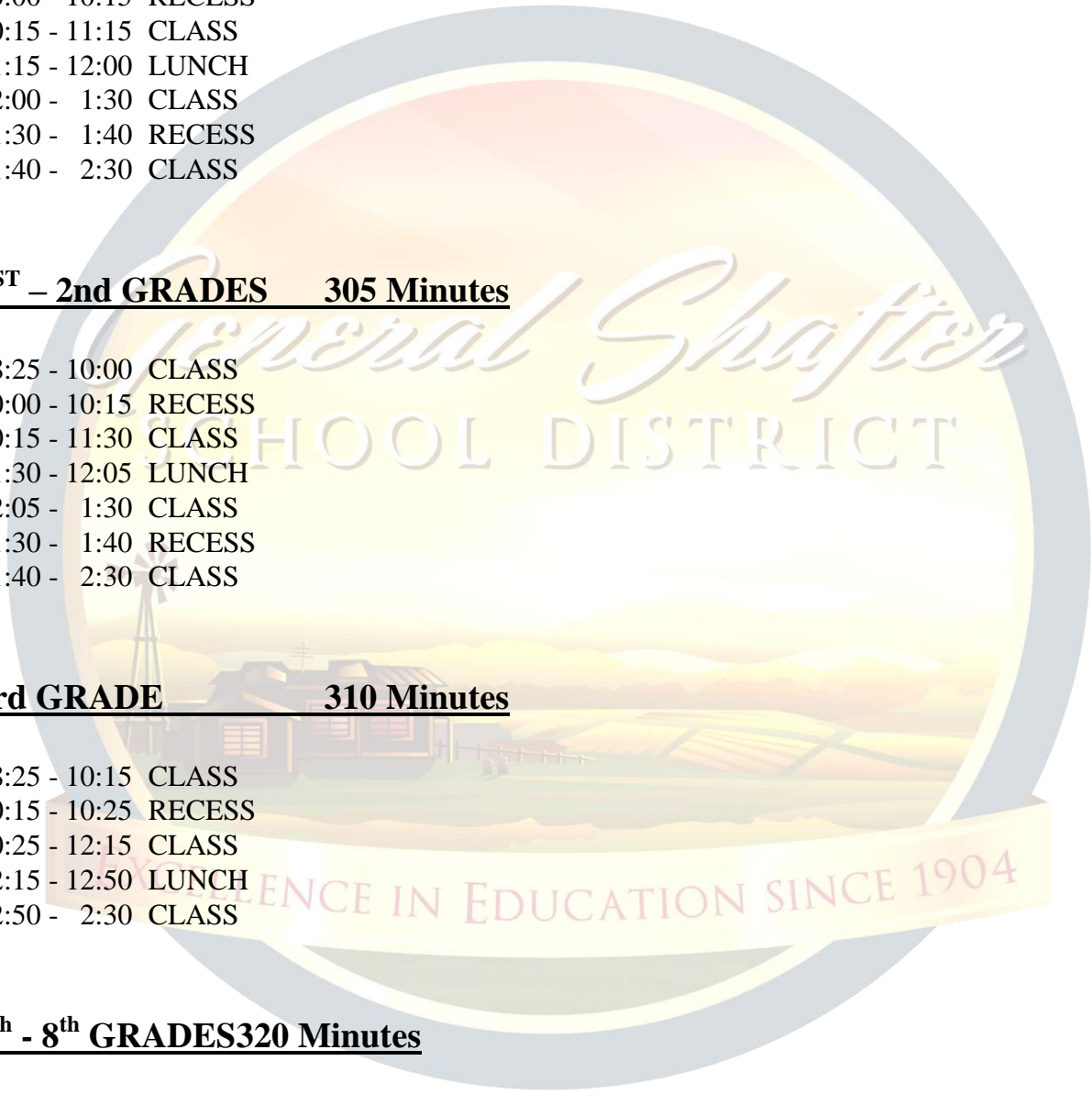
8:25 - 10:00 CLASS
10:00 - 10:15 RECESS
10:15 - 11:30 CLASS
11:30 - 12:05 LUNCH
12:05 - 1:30 CLASS
1:30 - 1:40 RECESS
1:40 - 2:30 CLASS

3rd GRADE 310 Minutes

8:25 - 10:15 CLASS
10:15 - 10:25 RECESS
10:25 - 12:15 CLASS
12:15 - 12:50 LUNCH
12:50 - 2:30 CLASS

4th - 8th GRADES 320 Minutes

8:25 - 10:15 CLASS
10:15 - 10:25 RECESS
10:25 - 12:15 CLASS
12:15 - 12:50 LUNCH
12:50 - 2:30 CLASS



**GENERAL SHAFTER SCHOOL
FOG DELAY BELL SCHEDULE**

Kindergarten 200 Minutes

10:25 - 11:25 CLASS
11:25 - 12:00 LUNCH
12:00 - 1:30 CLASS
1:30 - 1:40 RECESS
1:40 - 2:30 CLASS

1ST - 2nd GRADES 200 Minutes

10:25 - 11:25 CLASS
11:25 - 12:00 LUNCH
12:00 - 1:30 CLASS
1:30 - 1:40 RECESS
1:40 - 2:30 CLASS

3rd - 8th GRADES 235 Minutes

10:25 - 12:00 CLASS
12:00 - 12:30 LUNCH
12:30 - 2:30 CLASS

**GENERAL SHAFTER SCHOOL
MINIMUM DAY BELL SCHEDULE**

Kindergarten 210 Minutes

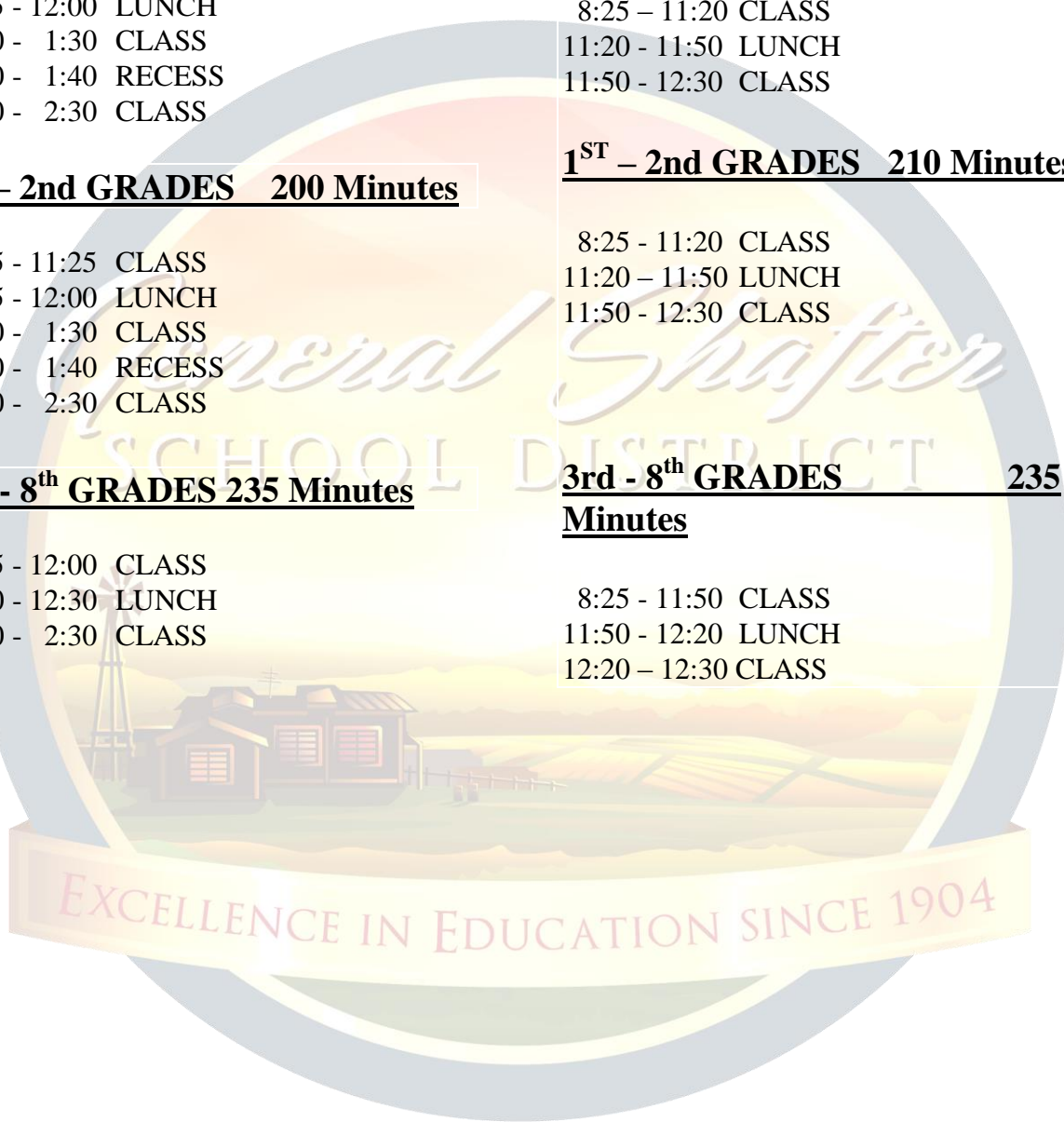
8:25 - 11:20 CLASS
11:20 - 11:50 LUNCH
11:50 - 12:30 CLASS

1ST - 2nd GRADES 210 Minutes

8:25 - 11:20 CLASS
11:20 - 11:50 LUNCH
11:50 - 12:30 CLASS

**3rd - 8th GRADES 235
Minutes**

8:25 - 11:50 CLASS
11:50 - 12:20 LUNCH
12:20 - 12:30 CLASS



ATTENDANCE

The Board of Trustees stresses the value of regular attendance in enabling students to profit from the program. Absence from classes must be only for the most serious reasons. Absence due to any one or more of the following causes is to be considered as excused:

1. Illness
2. Quarantine directed by a county or city health officer
3. Having medical, dental or optometric services rendered
4. Attending funeral services of member of the student's immediate family

State law requires that the district keep a record of the reason for absence. A telephone call to the office on the day of absence is the easiest way. If you are unable to call on the day of absence, please send a note with your child when he/she returns. The note must contain the date and reason for the absence. New laws allow districts to adopt regulations authorizing teachers to assign failing grades to students with excessive unexcused absences.

CONDUCT AND DISCIPLINE

RESPONSIBILITY OF..... STUDENT

1. Respect authority of teachers, principal and other staff members.
2. Behaving in a manner that does not disrupt the rights of other students to learn.
3. Following school rules and attending all classes on time.

PARENTS

1. Reinforcing in home appropriate behavior at school.
2. Reviewing school rules with children.
3. Cooperating with school officials in carrying out appropriate discipline.
4. Seeking out guidance for assistance in correcting misbehavior of student.

TEACHER

1. Assist in development and enforcement of school rules.
2. Develop concise classroom limits for students to follow.
3. Communicating with students and parents regarding behavior problems and solutions.

PRINCIPAL

1. Establishing clear rules expectation and responsibilities.
2. Support teachers with disruptive students and hold parent conferences.
3. Establish system of reminders for students concerning rules and their limits.
4. Set procedures for discipline and everybody's part in the procedure.

STUDENT DISCIPLINE CODE

To achieve the goals of the mission statement adopted by the Board of Trustees of the General Shafter School District, it is necessary for students to behave in ways which are conducive to maintaining a safe, orderly and effective learning environment. It is our belief that every student has the right to learn in a safe and encouraging setting.

Students involved in any of the following violations are subject to the actions listed below. In carrying out these steps, the principal will base his decision on the severity of the infraction and other information available at the school site.

EXAMPLES OF CLASS "A" BEHAVIOR PROBLEMS (Ed Code 48900)

1. Cutting school
2. Tardy
3. Littering
4. Disrespect to fellow students
5. Disruptions of class
6. Bring radio, electronic devices, toys, etc to school

POSSIBLE ADMINISTRATIVE PROCEDURES

Discussion with student
Parent Conference

Possibility of:

Detention (student may be detained for up to 60 minutes with parent notification)

Suspension

Referral to probation department for truancy and tardies

EXAMPLE OF CLASS "B" BEHAVIOR PROBLEMS (Ed Code 48900)

1. Stealing
2. Frequent cutting of school
3. Frequent tardies
4. Leaving school without permission
5. Fighting
6. Throwing food in cafeteria
7. Disrespect to school staff
8. Major disruption of class

POSSIBLE ADMINISTRATIVE PROCEDURES

Discussion with student and/or parent conference

Possibility of:

- Detention
- Loss of recess
- Suspension

Alternative programs:

- Half-day program
- Home-study program
- Opportunity class

EXAMPLES OF CLASS "C" BEHAVIOR PROBLEMS (Ed Code 48900)

1. Defiance of school staff
2. Possession of tobacco smoking
3. Using profanity or vulgarity toward staff or fellow students
4. Major fight
5. Committing an obscene act or engaging in profanity or vulgarity directed at another student or staff member
6. Damage to school employee's property
7. Vandalism to school property

POSSIBLE ADMINISTRATIVE PROCEDURES

Suspension

Parent Conference required

Student, parent, principal conference

- A. Guidelines set for future behavior
- B. Suspension - possible referral to probation department for truancy and tardies.

Alternative Programs:

- Half-Day program
- Home-Study program
- Opportunity class

EXAMPLES OF CLASS "D" BEHAVIOR PROBLEMS (Ed Code 48900)

1. Possessing or selling controlled substance (narcotics) paraphernalia on school grounds, school bus, or at a school function.
2. Being under the influence of a controlled substance (narcotics) on the school grounds, school bus, or at a school function.
3. Possessing or under the influence of an alcoholic beverage on the school grounds, school

- bus or at a school function.
4. Arson
 5. Causing serious bodily injury to another person unless in self-defense
 6. Assault with a deadly weapon
 7. Possession of any firearm, knife, or explosive
 8. Extortion
 9. Robbery

ADMINISTRATIVE PROCEDURE

1. Immediate suspension with conference between student/parent/principal with possible recommendation of exclusion
2. Referral to law enforcement agency or other appropriate agency
3. Possible appearance before the Board of Trustees for exclusion from the District.

CAFETERIA RULES

1. Enter the cafeteria in an orderly manner.
2. Use good manners.
3. Talk in low voices.
4. Clean-up your own area after eating.
5. Walk, don't run, when excused.
6. You must have permission to leave the table and the cafeteria.
7. Students must have permission to be in the cafeteria at any time.
8. No sharing food.

ON THE PLAYGROUND STUDENTS:

1. Will walk on the sidewalk.
2. Will get permission before going to the office.
3. Will not go into a classroom without an adult.
4. Will be friendly and cooperative.
5. Will use their recess time prudently.
6. Will not participate in fighting or roughhousing.
7. Will leave their toys at home.
8. Will use the play equipment appropriately.
9. Will freeze when the bell rings and wait for the whistle and further instructions.
10. Will play on the playground not in the restrooms.
11. Will not share food.

IN THE CLASSROOM STUDENTS:

1. Will listen and follow directions.
2. Will keep their hands and feet to themselves.

3. Speak respectfully to adults and other students.
4. Will enter and exit the classroom in an orderly manner.
5. Individual classes may have additional classroom rules.

BUS RULES

RIDING THE BUS IS A PRIVILEGE – NOT A RIGHT. The district is not required to provide bus transportation; it is a privilege to ride. We will not allow the safety of students to be jeopardized by those few who cannot behave.

1. Before boarding the bus stay in line, do not push; wait for bus to come to a complete stop.
2. Boarding the bus: carefully and quickly find a seat; keep head and arms inside, talk quietly with your neighbor.
3. No food, drink, or pets allowed.
4. Remain seated with seat belt latched. This is not only a rule, but also the law.
5. Keep your hands to yourself.
6. No throwing of any objects inside or outside the bus.
7. Raise your hand if you have a question or problem.
8. If you are getting off at a different stop, you will need a note from your parents and also a note from a responsible person where you get off.
9. Breaking of rules:
 - a. A student will receive one warning with a written referral.
 - b. A second referral will result in a one-week suspension from the bus.
 - c. A third referral will result in a two-week suspension from the bus.
 - d. A fourth referral will result in a loss of bus riding privilege for the remainder of the school year.
10. Bus Referrals are the equivalent of office referrals.

REMEMBER! USE THE SAME CONDUCT AS IS EXPECTED OF YOU IN THE CLASSROOM

STUDENT APPEARANCE- Clothing

The Education Code stipulates that a student's dress should not interfere with the educational process, or that it should not provide a safety hazard. In accordance with this legal section, we ask that students and parents adhere to the following:

1. Shoes must be worn at all times. Closed or laced shoes are recommended. Flip-flops are **not** acceptable. Platform and backless shoes are not recommended. Students should be able to move freely and quickly on the playground.
2. Sport shoes are required for physical education for all grade levels.
3. Short shorts may not be worn. Medium-length shorts are suitable for both boys and girls.
4. **Girls should not wear tube or halter tops, backless dresses, spaghetti straps, mini-skirts, or see-through tops. Midriffs must be covered. Underwear should not be visible at any time.**

5. Boys underwear should not be visible at any time. Loose fitting pants must be worn at an appropriate height on the hip line.
6. Headgear may not be worn indoors.
7. Words or pictures that are not appropriate for school environment may not appear on clothing (such as obscenities, symbols representing alcohol, drugs, or tobacco, etc)

IT IS NOT OUR PURPOSE TO PRESCRIBE SPECIFIC DRESS FOR YOUR STUDENTS. WE ARE CONCERNED ONLY WITH THE POSSIBLE DISRUPTION OF THE EDUCATIONAL PROCESS. WE HAVE TRIED TO SET A DRESS CODE THAT WILL PROVIDE PARENTS WITH FLEXIBLE GUIDELINES.

REPORT CARDS

A report card can never give a parent all of the information they should have regarding their child's progress in school. Our report cards will give you a good idea of what your child is accomplishing. We hope you will attend parent-teacher conferences. Conferences can be arranged by the parent or by teacher request.

Some suggestions regarding student progress at General Shafter School are:

1. Visit the school and the teacher regarding your child's progress.
2. Praise your child for good academic and conduct grades or improved grades.
3. Show an interest in your child's school work.
4. Support your child's teacher, especially in the child's presence.
5. See that your child does his/her homework and has time to do it.

Some DO NOTS for parents are:

1. Do not insist on higher grades than the teacher thinks your child is capable of achieving.
2. Do not compare last year's grades with this year. Teachers may grade differently. Do make an effort to find out what the present teacher expects of your child.
3. Do not compare brother's, sister's, relative's, or neighbor's grades with your child's grades.

HONOR ROLL

The honor roll will be selected from students in grades 1 - 8 who maintain a 3.0 grade point average in the four core content areas (Language Arts, Social Studies, Math, and Science) plus the student's conduct and P.E. grade. Any "D" or "F" on the card will automatically disqualify a student from honor status that grading period. The Principal's List will comprise students who have achieved a 4.0 GPA in all areas.

HONOR ROLL CRITERIA (1st - 8TH GRADES)

1. All students must attain a 3.0 GPA as certified by the homeroom teacher.
2. All students must maintain at least a "B" in conduct at all times. Conduct includes courtesy and cooperation.
3. Any student who earns less than a "C" in any area will not be eligible.
4. Any student who is suspended from school will not be eligible to take the trip.
5. Any student found to be in possession of any alcohol beverage, illegal drugs, narcotics, or tobacco any time during the year will not be eligible to take the trip.
6. Student must be in attendance at least two complete quarters to be eligible, or must produce records from other school showing attainment of honor roll status.

PERFECT ATTENDANCE

Students in grades 1-8 will qualify for celebration events that will be held throughout the year. A student who meets the following will qualify:

1. Student must attend school each day – 0 absences. **No Exceptions.** (Students on independent study must be counted absent for the first 5 days they are away – making them ineligible. Also, Students who are **required** to be at the Fair during the regular school day due to having animals that require care will not be counted absent, office and teacher must be informed.)
2. Students must maintain good citizenship throughout the year. Repeated referrals for misbehavior will disqualify student from the event. Maximum number of office referrals is 3.
3. Any student who is suspended from school will not be eligible.
4. Any student found to be in possession of any alcoholic beverage, illegal drugs, narcotics, or tobacco at any time during the year will not be eligible.
5. Student must have attended at least two full quarters at General Shafter and produce records from other school showing perfect attendance to be eligible.

GOOD CITIZENSHIP

Good citizenship will include behavior in the classroom, on the bus, in the cafeteria, and on the playground. It includes courtesy and cooperation as well as behavior. Students in grades 1-8 can qualify to attend an event held throughout the year. In order to attend, a student must meet the following criteria:

1. Student will have zero office referrals.
2. Student will consistently demonstrate good behavior and attitude in class, in the cafeteria, on the bus, and on the playground by following the rules without being reminded.
3. Student Council and staff will reward students for good citizenship.

FIELD TRIPS

Field trips are often needed to extend the learning experience for the students. Teachers can schedule appropriate field trips depending on funding and availability. A field trip can also be scheduled for a reward, for example, Reading Counts participation. Permission slips are reviewed and must be signed and returned to the teacher. The district cannot accept liability for a student's attendance on a field trip without a permission slip signed by a parent or guardian.

HOMEWORK

It is District policy to encourage the assignment of homework beyond the regular school day.

REASONS FOR HOMEWORK ARE:

1. To extend and enrich school learning.
2. To provide additional practice on mastery of fundamental skills.
3. To allow additional time for the student who does not complete the assignments in class.
4. To enable a student to make-up work missed during an extended absence.
5. To help students learn to budget their time and work independently.
6. To give needed additional time for a student to pursue a particular interest.

It is recognized that since homework is an extension of the classroom learning process, its completion in consistent and diligent manner is required. Failure to comply with this requirement may have an adverse effect on the student's grade.

HOMEWORK ASSIGNMENTS SHOULD:

1. Be on a flexible and individual basis.
2. Be on topics and skills which have been previously explained by the teacher and which the student should understand and can do.
3. Be specific and clearly understood by the student.
4. Be checked by the teacher or under his direction.

HOMEWORK ASSIGNMENTS SHOULD NOT:

1. Be used as means of punishment.
2. Be merely busy work that serves no useful purpose.

General Shafter School District understands the value for families to spend time together. We will not assign homework on weekend, over holidays and/or vacations.

PARENTS CAN HELP MAKE HOMEWORK MORE EFFECTIVE BY:

1. Studying this policy with their child.
2. Providing a quiet, comfortable, and well-lighted place for their child to work.
3. Encouraging the child to complete his homework and giving praise when the work is done well.
4. Helping the child plan a regular time to study.
5. Showing an interest in the child's homework.
6. Following through to see that the child completes his work in a neat and diligent manner.
7. Assisting the child with homework, as is necessary, but not doing the work for the child.
8. Making sure the homework is returned to school by the child on the due date.

All textbooks are furnished. Students are required to pay for lost or damaged texts or library books. Under existing law, a school district whose real or personal property is damaged or improperly returned by a student may withhold the grades, diploma, and transcripts of the student until the district is properly compensated.

GRADUATION

The Board of Trustees believes that graduation from a public school implies that the student has satisfactorily completed the requirements for graduation. Graduation exercises shall be marked with dignity and simplicity and shall be a pleasant and memorable type. Graduation exercises shall be planned by the principal and the teachers involved. **The Board and administration shall determine the use of graduation gowns.** Diplomas of graduation shall be presented to each student completing the eighth grade.

While it is not possible to describe in complete detail the recommended dress for graduation if gowns are not used, the Board and the administration provide the following guidelines:

Girls should not wear tube or halter tops, backless dresses, strapless dresses or tops, spaghetti straps, mini-skirts, or see-through tops. Midriffs must be covered. Underwear should not be visible. An evening wrap or shawl may be used as necessary. Tea length or longer dresses are advisable. Shoes must be worn; extremely high heels are not recommended for safety reasons. Hair accessories, tiaras, barrettes, are acceptable so long as they do not obstruct the view of others. Hats are not allowed.

Boys should wear a dress shirt with or without a tie, and dress pants or a suit and shoes. Tuxedos are allowable, accessories such as hats or canes are not to be worn or carried during the ceremony on stage (inside or outside).

GRADUATION CRITERIA

1. All students must attain an academic achievement of 1.00 as certified by the homeroom teacher.
2. No student shall graduate who has a chronic record of absence or tardies without satisfactory reason. If a student's total number of days of absence exceeds 10% of the total school days and no verification of illness is provided, that student will be ineligible to graduate.
3. A student who anticipates graduating from General Shafter School must retain a respectable level of conduct with no more than two (2) suspensions. A student with a chronic record of behavior problems (suspensions, poor conduct, defiance) will not participate in graduation ceremonies. One offense of a serious nature (possession of alcohol, drugs, paraphernalia, defiance, fighting, indecency, profanity, other criminal activity, etc.) will disqualify a student from participation at the discretion of the Board of Trustees or their designee. A diploma will be mailed to the student.
4. Any student who enrolls during the last five weeks of his/her last year will not be included in the graduation ceremonies unless acceptable documentation is received by the district that the student has achieved an academic level and behavior level commensurate with the district standards.
5. A student who expects to participate in the graduation ceremony must attend two practices for the event. It is disruptive for the entire class if there are students who do not know how to proceed through the ceremony.

EIGHTH GRADE TRIP

1. No student who is absent or tardy more than 10% of their 8th grade year will be eligible to attend unless a satisfactory explanation for the absences is supplied.
2. All students must attain a 2.00 GPA as certified by the home-room teacher.
3. Any student who anticipates going on the trip must retain a respectable level of conduct. Dismissal from the trip for behavioral cause is at the discretion of the Board of Trustees.
4. Any student found to be disrespectful to school personnel shall be refused permission to take the trip.
5. Any student found to be in possession of any alcoholic beverage, illegal drugs or narcotics any time throughout his/her seventh or eighth grade year shall not be permitted to make the trip.

FOGGY WEATHER PROCEDURES

When a fog delay is called, the bus will be two hours later than normal, and school will begin at 10:30 a.m... Dismissal time will be at 2:30 p.m.

1. Listen to the radio on those mornings when fog conditions are indicated on the radio.
2. School will operate on a regular schedule unless you hear otherwise on the radio.

3. If the radio announces General Shafter School is on a two hour delay:
 - A. The bus will run two hours later than normal.
 - B. School will begin at 10:30 a.m.
 - C. Breakfast will not be served.
4. Continue to listen to the radio because a “Closing School” announcement may be made an hour or two later. Visit www.alertline.kern.org for delay information.
5. A complete closing of all central Kern County Schools will be announced a day before.
6. DO NOT PHONE THE CHP; DO NOT PHONE THE RADIO STATIONS.

Because it is so hard to predict fog conditions in all areas, you may feel it is not safe for your child/children to wait for the bus. If this condition exists, please keep your child/children with you then bring them to school when conditions are better.

STUDENTS LEAVING SCHOOL DURING THE SCHOOL DAY

No student shall leave the school unless his/her parent/guardian comes in person to the office and requests that he/she be excused. When possible, please phone or send a note ahead of time so the teacher can be notified and have assignments arranged. A note sent to school should first go to the classroom teacher and then the teacher will send it to the office in order that the adults in charge are aware of any changes made. **No student will leave the classroom until parent/guardian is at the office and has signed the student out.**

Please make every effort to keep leaving school early at a minimum because it is very disruptive to student’s class. Whenever possible schedule routine appointments for before or after school.

The principal shall not permit a student to leave school in the custody of a person other than the student’s parent/guardian unless that person has the verified authorization of one of the parents.

SCHOOL HOURS

GENERAL SHAFTER SCHOOL GROUNDS OPEN AT 8:00 A.M. The gates will remain locked until that hour and students should not be on campus until that time.

SCHOOL BEGINS AT 8:25 A.M. Your child/children should be on playground by this time. It is very disruptive to the classroom when a child comes in late.

KINDERGARTEN - 8TH ARE DISMISSED AT 2:30. If your child does not ride the bus, someone should be here at dismissal time to pick him/her up.

SCHOOL GROUNDS CLOSE AT 3:00 P.M. Parents will be charged \$3.00 per student remains on campus after the busses have left.

STUDENT BODY ACTIVITIES

General Shafter students (grades 4-8) have representation through student body officers and room representatives who meet with the student body advisor. At their meetings they are informed of school activities related to their particular interests and help with planning activities. Students are

encouraged to express their ideas for making General Shafter an ever-improving student body.

Student body officers are elected in September, by students in grades 4-8. All offices are filled by 6th, 7th and 8th Grade students. The President must be in 8th grade, the Vice-president in 7th grade. Student body officers must maintain a “C” average and good conduct at all times.

Each grade (4-8) sends a room representative to the meetings to report on the activities covered. Room representatives are elected within each class/grade. Student body officers serve for the school year. Each class can decide the term for their room representatives.

STUDENT BREAKFAST/LUNCH PROGRAM

This program is available to the student of the district. Free or reduced price meals will be provided for those students who are determined eligible. Information will be distributed regarding eligibility criteria on the first day of school or be available in school office.

Lunch	Breakfast
Full pay - \$3.00	Full pay - \$2.00
Reduced Price - \$.40	Reduced Price - \$.30
Milk - \$.30	Milk - \$.30
Adult pay - \$3.95	Adult pay - \$2.60

TELEPHONE CALLS

Students are NOT to use the school telephone to make calls without their teacher’s permission. Parents may call the school and leave a message for their children. This should be done only in emergencies.

CELLULAR TELEPHONES

Students who carry a cell phone should have it turned off during the school day. If a student finds it necessary to make a call, we require the student to ask for permission to come to the office where he or she can use his cell phone, or the office phone. A cell phone that creates a disruption will be confiscated and can be picked up in the office by a parent.

VISITORS

All visitors, including governing board members and representatives of county and state school offices must check in at the school office before visiting any school location or employee.

VISITS OF CHILDREN

When a student’s friend or relative comes to visit you from out of town, please do not send them to school to visit. **THESE CHILDREN WILL BE SENT HOME.** The distraction caused by these visitors wastes the teacher’s and student’s valuable classroom time.

EMERGENCY CARDS

The school provides a form for parents to fill out with all pertinent information regarding the student, including parent's names and phone numbers and other people authorized to pick up the students in case of emergency. These forms are required by law and need to be on file at the school office in case of emergency. Students will be excluded from school if a new form is not on file in the school office as of September 1 each year.

INTERDISTRICT ATTENDANCE

The Governing Board considers interdistrict transfer applications on a case-by-case basis.

Interdistrict students must have their application approved on an annual basis. **Interdistrict approvals can be revoked for the following reasons:**

- Chronic Absenteeism
- Chronic Tardies
- Poor Academic Performance
- Discipline Problems

